



St. Charles Borromeo Catholic School Tuition

www.stcharlesschoolfw.org
schooloffice@stcharlesschoolfw.org
260-484-3392

Our Mission: To Teach, Love, Live and Learn as Jesus Did
Our Vision: Share Faith, Serve Others, Seek Knowledge

Spring 2020

Dear Parents of St. Charles Borromeo School Students:

Thank you to our St. Charles families for choosing to send your children to our Catholic School. In establishing a tuition amount, we are trying to be sensitive to the finances of our parish school families. In discussions with the St. Charles School Board and the St. Charles Finance Committee, and after budgeting expected technology expenses and needed income for the 2020-2021 school year, we have set tuition at \$6,480 - **our overall cost per student.**

Educational Fees Policy: Please note the tuition amount of \$6,480, for the convenience of our families, already includes the following fees: 1. Textbook 2. Technology 3. Registration & 4. Educational field trip

Discount Application Policy: Please note the following discounts will be applied to the tuition amount of \$6,480 for each student before Choice Scholarship amounts are calculated: 1. Parish Subsidy 2. Sibling 3. Employee
All other discounts (Popp, SGONEI, SCRIP, Parish Financial Aid, etc.) will be applied after Choice Scholarship amounts have been calculated.

Pre-K 4-Yr.-Old Tuition [This is a Separate Cost. Sibling Discount Does not Apply]

2020-2021	Rate (1 Payment)	Monthly (12 Pays)
Pre-K Half Day	\$1,860	\$155
Pre-K Full Day	\$3,720	\$310

Grades K-8 Tuition

2020-2021	Subsidized Rate (1 Payment)	Monthly (12 Pays)	Non-Subsidized Rate (1 Payment)	Monthly (12 Pays)
1 child K-8	\$3,720	\$310	\$6,480	\$540
2 children K-8	\$6,504	\$542	\$12,960	\$1080
3 children K-8	\$8,364	\$697	\$19,440	\$1620
4 children K-8	\$8,916	\$743	\$25,920	\$2160
5 children K-8	\$9,468	\$789	\$32,400	\$2700
6 children K-8	\$10,002	\$835	\$38,880	\$3240

We realize that a certain number of our parish school families will need financial assistance in order to give their children the opportunity of a Catholic education. The tuition assistance application process is outlined on the reverse side of this paper, and a tuition assistance application form is being sent in this packet.

School families have an obligation to generously support the needs of the parish through the regular use of the Sunday collection envelopes. All Parishioners are also encouraged to contribute to the school tuition assistance fund through the use of the specially designated tuition assistance envelopes – two in the fall and two in the spring – which are part of the monthly tithing envelope packet. Parishioners must be 'active' to qualify for tuition subsidy. Using the tithing envelopes allows the Parish to accurately record contributions, acknowledge parishioner involvement, and establish 'active' status.

Additionally, the Hession-Canter Endowment and the Scholarship Granting Organization of Northeast Indiana, both have been established to directly assist in providing tuition assistance for families. All Parishioners and friends of St. Charles are welcome to donate to the Hession-Canter Endowment or to donate to the SGO of Northeast Indiana in the name of St. Charles Borromeo School. Be assured that we are doing all that is possible to make Catholic education a viable offering for those in our St. Charles Borromeo School Community. We thank you for your generosity and support.

The back of this letter explains the use of SCRIP credits, tuition assistance program administration, payment options, and assistance application deadlines. Please look over the information and return all forms in a timely manner. Thank you.

We need all to login and setup your new FACTS payment agreement by March 27th

- A. Log into FACTS TUITION MANAGEMENT ONLINE
- B. Set up your FACTS Tuition Management Account
- C. Select your payment plan for the 2020-2021 SCHOOL YEAR

1. To set up your FACTS agreement, visit our school website and locate the FACTS link, or go to <https://online.factsmgt.com/signin/3Y2X3>
2. FACTS CONFIRMATION NOTICE Once your information is received and processed by FACTS, you will receive a confirmation notice. This notice will confirm your payment plan information. Please check this information for accuracy, and contact your school or FACTS with any discrepancies.

TUITION/FEES PAYMENT FOR 2020-2021

Just a reminder, that there are changes in the way tuition and fees will be collected next year. We have partnered with FACTS Management Company to help us manage our tuition payment program for 2020-2021.

Pay in Full:

1. Through your online FACTS account, select the 'Pay in Full' option by Thursday, April 23rd
2. Your 'Payment in Full' will be due on May 5th.
3. Questions, please see Cece Dunderman at the Parish Office, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Semi-Annual Payment:

1. Through your online FACTS account, select the 'Semi-Annual Payment' option by Monday, June 8th.
2. Your first of two Semi-Annual payments will be due on June 20th.
3. Your second Semi-Annual payment will be due on January 20th, 2021
4. Questions, please see Cece Dunderman at the Parish Office, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Monthly Payments:

1. Through your online FACTS account, select the 'Monthly Payments' option – May 2020 through April 2021
2. The balance of your payments will then be divided over 12 months, with the first withdrawal beginning on either May 5th or 20th, 2020 - whichever monthly payment date you have selected.
3. Questions, please see Cece Dunderman at the Parish Office, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Non-Sufficient Funds: If there are not sufficient funds in the designated account to cover the FACTS electronic withdrawal, FACTS will charge you \$30 for non-sufficient funds (NSF). A charge may also be applied to your account by your savings institution. Upon receipt of this notification, FACTS will use email to inform you that funds were not available. After notification from FACTS, another withdrawal will be initiated on the next withdrawal date (5th or 20th).

SCRIP Credit Vouchers: May be submitted for tuition/fees/child care payments. The SCRIP voucher must be submitted to Cece at the Parish Office at least two weeks before your next designated electronic withdrawal date for credit to be applied. If not received in time, the deduction will be taken from the following month's automatic withdrawal.

TUITION ASSISTANCE PROGRAM ADMINISTRATION –Please, FACTS Grant & Aid applications due April 7th

- Please note, to apply for Parish Tuition Assistance and/or assistance from the Scholarship Granting Organization (**SGO**), there is a \$35 fee to apply for these options. The \$35 fee will cover both options.
- Online access steps: Applicants must return to the 'homepage' of their newly created FACTS Tuition Management Account and click the **green** 'Continue FACTS Application' button. Follow the steps listed.
- Once you have completed the online application, your request will be reviewed and assistance determined.
- Regarding Parish Tuition Assistance, the Pastor selects two trusted parishioners to review, in confidence, all applications.
- The Pastor will have final determination of the amounts awarded and will notify the tuition administrator of the remaining amount of tuition that will be paid by those families receiving assistance funds.
- Families who receive tuition assistance will be notified between May 4th and May 22nd of the amount granted, and an adjustment will be made to the monthly payments.

Thank you for the sacrifices you make to provide this Catholic education for your child/ren. This gift of Faith, which you share with your children, is the greatest gift you can give after the gift of life. Know that you and your family are remembered in our prayers daily.

Sincerely in Christ,

Father Tom Shoemaker
Pastor

Mr. Robert Sordelet
Principal